



Generic application form

Ref No.

INSTRUCTIONS FOR COMPLETION:

- You should submit this form only – supplementary material such as CV's will not be considered as a substitute for completing this form.
- You should use this form to highlight how you meet any criteria outlined in the position description and person specification.
- Applications should be completed in **BLACK INK** and in **BLOCK LETTERS**.
- Please make sure you complete all sections of the application form.
- Information you give will be treated as confidential and must be complete and correct.

Please complete and return to: -

Michael Lynch
Men's Action Network
100 Patrick Street
Derry City
BT48 7EL

Or Email to: admin@man-ni.org

For official use only:

Date application received _____



PRIVATE & CONFIDENTIAL

Personal Details:

Surname:	Preferred title:
Forenames:	
Home address:	
Telephone: Day:	Evening:
Email Address:	
Date Of Birth:	

INTERVIEW ARRANGEMENTS:

Please outline below any additional requirements that you may have to assist you in your application for the position. Please state what dates you will be available for interview. If you consider yourself to have or have had a disability that is relevant to the position for which you are applying, please provide any relevant information about your requirements so that we can process your application fairly and make any reasonable arrangements/adjustments for your attendance at interview if shortlisted.



Men's Action Network

Supporting and Promoting Male Health and Wellbeing

Education & Training:

Please provide, any relevant qualifications gained, including apprenticeships, further and higher education and professional qualifications.

Level e.g. GCSE, Degree	Title / Subject	Grade Attained

EMPLOYMENT/WORK EXPERIENCE HISTORY

(Please note here your most recent relevant work experience)



Evidence of relevant Knowledge, Understanding, Skills & Aptitudes

By using examples, please clearly demonstrate how you meet the essential and, if applicable, desirable criteria outlined in the job description:

Continue on separate sheet if necessary



Men's Action Network

Supporting and Promoting Male Health and Wellbeing

Do you hold a full current UK Driving Licence?

Yes No

Do you have access to a car?

Yes No

Criminal Convictions

Have you ever been convicted of a criminal offence? Subject to relevant declaration requirements.

Yes No

If the answer is 'Yes' please give details

References:

Please give details of two people whom we may contact for a reference. It is our policy to acquire both verbal and written references so please provide a postal address, telephone number and email address if available. References will be taken up immediately following acceptance of offer unless you specify otherwise.

We cannot accept references from relatives. Prior consent of referees should be obtained.

Name	Address	Telephone	Occupation of referee <i>State if employment was paid or unpaid</i>



Men's Action Network

Supporting and Promoting Male Health and Wellbeing

Declaration

I certify that all the particulars given are correct and understand that should any false statement/omission be made on this form Men's Action Network reserves the right of summary dismissal. I understand that placement with Men's Action Network is subject to receipt of satisfactory references.

Signature of applicant:

Date